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West Berkshire Council Forward Plan 20 December 2016 to 31 March 2017

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.  
**Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3110	Council Performance Report 2016/17: Q2 (Key Accountable Measures and Activities)	To present the basket of key accountable measures and activities for 2016/17.	EX	01 December 2016	22/12/16 EX		14/12/16					Catalin Bogos	Resources	Leader, Strategy & Performance, Economic Growth			
EX3136	Financial Performance Report 2016/17 - Quarter Two	To inform Members of the latest financial performance of the Council.	EX	01 December 2016	22/12/16 EX		14/12/16					Melanie Ellis	Resources	Finance and Transformation			
EX3148	John O'Gaunt School Retention of Land - Update		EX	01 December 2016	22/12/16 EX		14/12/16					Richard Turner	Communities	Children & Young People			
EX3170	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments (Strand 1) (Paragraph 1 - information relating to an individual) (Paragraph 2 - information	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	EX	01 December 2016	22/12/16 EX		14/12/16					Robert O'Reilly	Resources	Corporate Services and External Affairs		Yes	No
EX3183	Senior Management Review - Final Proposals (Paragraph 2 - information identifying an individual)	To set out final proposals with regard to changes to the Council's senior management structure	EX	01 December 2016	22/12/16 EX		14/12/16					Nick Carter	Resources	Corporate Services and External Affairs	All staff and Members	Yes	No
EX3201	Birchwood Care Home Future (paragraph 3 - information relating to financial/business affairs of particular person)	To inform Members that ASC intend not to renew the contract at Birchwood Care Home and bring the service in house.	EX	01 December 2016	22/12/16 EX		16/11/16					Karen Felgate/ Roz Haines	Communities	Adult Social Care	service provider	Yes	No
EX3202	Tender for Homelessness Services (Paragraph 3 – information relating to financial/business affairs of particular person)	To seek approval to award the tender due to the contract value.	EX	01 December 2016	22/12/16 EX		14/12/16					Robert Bradfield	Communities	Adult Social Care and Planning & Housing		Yes	No
EX3204	Adult Placement Service - Shared Lives	To approve Business Case for the creation of and recruitment to a Senior Shared Lives Officer post and increase administrative hours within the Shared Lives Team	EX	01 December 2016	22/12/16 EX		14/12/16					Sarah Salisbury	Communities	Adult Social Care			
ID3130	West Berkshire Forward Plan - 13 January 2017 - 30 April 2017	To agree the Forward Plan for the next four months.	ID	01 December 2016		08/12/16	30/11/16					Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
ID3179	Mill Lane Newbury 20mph Order	To consider the response received during statutory consultation	ID	01 December 2016		01/12/16	TBC					Glyn Davis	Environment	Highways & Transport	Members, Town Council and		
ID3185	A343 Sandpit Hill and Wash Water 40mph Order	To consider the response received during statutory consultation	ID	01 December 2016		14/12/16	06/12/16					Glyn Davis	Environment	Highways & Transport	Ward Member, Parish Council, local residents and businesses	No	Yes
ID3186	Speed Limit Review October 2016	To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group	ID	01 December 2016		14/12/16	06/12/16					Glyn Davis	Environment	Highways & Transport		No	Yes
ID3187	Petition for improvements to the zebra crossing on Shaw Road, Newbury	To respond to a petition that has been received by the Council.	ID	01 December 2016		14/12/16	06/12/16					Glyn Davis	Environment	Highways & Transport		No	Yes

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ID3206	A329 Oxford Road Crossing	To report on consultation responses into proposed pedestrian crossing improvements and decide on a way forward.	ID	01 December 2016		20/12/16	12/12/16					Jon Winstanley	Environment	Highways and Transport			
EX3053	School Funding Formula 2017/18	The School Finance Regulations require the local authority on an annual basis to review the school funding formula, consult with all schools on its proposals, and gain political approval. This report sets out the proposal for the primary and secondary school	EX	01 January 2017	19/01/17 EX		11/01/17					Claire White	Communities	Children & Young People			
EX3164	Pupil Referral Unit Service Alternative Provision	To approve the configuration of alternative provision in West Berkshire from September 2017	EX	01 January 2017	19/01/17 EX		11/01/17					Caroline Simmonds	Communities	Children & Young People		No	Yes
EX3194	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments (Strand 2) (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	EX	01 January 2017	19/01/17 EX		11/01/17					Robert O'Reilly	Resources	Corporate Services and External Affairs		Yes	No
EX3169	Healthy Child Programme 0-19/25 Commissioning and Service Redesign <i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i> <i>(Paragraph 5 – information relating to legal privilege)</i> <i>(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)</i>	For Executive to approve delegate authority to the Head of Public Health and Wellbeing, in consultation with the Portfolio Holder, to award the integrated Healthy Child Programme (HCP) contract for 0-19/25 year olds (up to 25 years for young people with special educational needs and disabilities).	EX	01 January 2017	19/01/17 EX		11/01/17					Lesley Wyman	Resources	Deputy Leader, Health and Wellbeing		Yes	No
ID3131	West Berkshire Forward Plan - 14 February 2017 - 31 May 2017	To agree the Forward Plan for the next four months.	ID	01 January 2017		12/01/17	04/01/17					Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
ID3212	Annual Equalities Report	Provide an update on progress with the Council's Equalities Objectives which is required by legislation to be published on the Council's website in January each year.	ID	01 January 2017		09/01/17	tbc					Rachel Craggs	Resources	Community Resilience & Partnerships			
EX3195	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments (Strand 3) (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	EX	01 February 2017	16/02/17 EX		08/02/17					Robert O'Reilly	Resources	Corporate Services and External Affairs		Yes	No
EX3137	Financial Performance Report 2016/17 - Quarter Three	To inform Members of the latest financial performance of the Council.	EX	01 February 2017	16/02/17 EX		08/02/17					Shannon Coleman-Slaughter	Resources	Finance and Transformation			
GE3209	Accounting Policies	The purpose of the report is to approve the Accounting Policies that will be used to produce the Annual Accounts for the year ended 31 March 2017.	GE	01 February 2017					02/02/2017 GE			Lesley Flannigan	Resources	Finance and Transformation			

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GE3091	Internal Audit Interim Report 16-17	To update the Committee on the outcome of internal audit work.	GE	01 February 2017			27/01/17		06/02/17 GE			Ian Priestley	Resources	Corporate Services and External Affairs			
GE3092	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – Quarter 3 of 2016/17	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	GE	01 February 2017			27/01/17		06/02/17 GE			Sarah Clarke	Resources	Chairman of Governance and Ethics Committee			
GE3189	Webcasting Policy	To outlines the procedure for identifying meetings to be webcast and provide guidance to Councillors.	GE	01 February 2017			27/01/17		06/02/17 GE			Jo Reeves	Resources	Chairman of Governance and Ethics Committee			
ID3132	West Berkshire Forward Plan - 28 March 2017 - 30 June 2017	To agree the Forward Plan for the next four months.	ID	01 February 2017		23/02/17	15/02/17					Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			
PC3214	Remuneration for Election Roles		PC	01 February 2017							PC in Feb						
C3093	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 March 2017			22/02/17	02/03/17 C				Sarah Clarke	Resources	Leader, Strategy & Performance, Economic Growth			
C3118	Investment and Borrowing Strategy 2017/18	In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment and Borrowing Strategy for 2017/18.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
C3119	Medium Term Financial Strategy (MTFS): 2017-20	To agree the medium term financial planning and strategy for the organisation.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
C3120	Capital Strategy and Programme 2017/18 to 2021/22	To outline the five year Capital Strategy for 2017 to 2022, including the Minimum Revenue Provision (MRP) Statement and the Asset Management Plans for Property and Highways, and to set out the funding framework for the Council's five year Capital Programme for 2017/18 to 2021/22.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C				Andy Walker	Resources	Finance and Transformation			
C3121	Revenue Budget 2017/18	To consider and recommend to Council the 2017-18 Revenue Budget.	C	01 March 2017	16/02/17 EX		22/02/17	02/03/17 C			01/12/16 BB	Andy Walker	Resources	Finance and Transformation			
C3122	Statutory Pay Policy 2017	To seek approval for publication of the Statutory Pay Policy Statement, effective from 1 <sup>st</sup> April 2017.	C	01 March 2017			22/02/17	02/03/17 C			PC in Feb	Jane Milone	Resources	Corporate Services and External Affairs			
C3208	Library Service Review	To present an analysis of the public consultation responses and recommend the future shape of the library service	C	01 March 2017	16/02/17 EX		08/02/17	02/03/17 C				Mike Brook	Environment	Culture and Environment		No	No
EX3196	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments (Strand 4) (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	EX	01 March 2017	30/03/17 EX		22/03/17					Robert O'Reilly	Resources	Corporate Services and External Affairs		Yes	No
EX3111	Council Performance Report 2016/17: Q3 (Key Accountable Measures and Activities)	To present the basket of key accountable measures and activities for 2016/17.	EX	01 March 2017	30/03/17 EX							Catalin Bogos	Resources	Leader, Strategy & Performance, Economic Growth			
ID3133	West Berkshire Forward Plan - 27 April 2017 - 31 July 2017	To agree the Forward Plan for the next four months.	ID	01 March 2017		23/03/17	15/03/17					Moira Fraser	Resources	Leader, Strategy & Performance, Economic Growth			